

# "TAKE IT TO THE CHIEF"

☐ Praise

☐ Complaint

*We value your comments and recommendations and we take all complaints seriously. We are constantly striving to improve our operations to better service our customers. Thank you for taking the time to complete this form.*

☐ In-Person drop-off

☐ Mailed-in

☐ Emailed

## Area of Praise/Complaint

☐ Customer Service

☐ Kennel Operations/ Care of Animals

☐ Field Operations

☐ Vet/ vet tech/ clinical

☐ Facility Issue

☐ Adoption

☐ Foster

☐ Rescue Group

☐ Other area (please explain)

## Contact Information (Please complete in case we need further information)

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Email \_\_\_\_\_

## Instructions

**In-Person drop-off:** Drop-off this form in the "Take it to the Chief" drop box located in the Front Lobby.

**Mail-in:** Please mail this form to 2700 Evella St., Houston, TX 77026 – Attn: BARC Bureau Chief

**Email:** Email this form to [BARCfeedback@cityofhouston.net](mailto:BARCfeedback@cityofhouston.net)

Name of BARC Employee (if applicable) \_\_\_\_\_

## Praise/Complaint Statement(Please feel free to add another page)

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Signature \_\_\_\_\_

Date \_\_\_\_\_